

PORTABLE DVD PLAYER LENDING POLICY

Approved September 2021

Guidelines for Borrowing and Use

- DVD Players can only be checked out and returned at the Circulation Desk. **DO NOT USE THE DROP BOX.**
- Borrowers must be in good standing with the Library, with a current address on file and all fines paid up to date.
- Borrowers must be 16 years or older. Borrowers must read, understand, and sign this agreement at the Service Desk, in the presence of a library staff member every time the Patron checks out a DVD Player.
- Parents or Legal Guardians may check out DVD Players for children under 16.
- The DVD Player may be borrowed for a period of **1 Week**, and may be renewed, if available.
- The DVD Player must be fully charged when returned.

Fines and Liability

- The borrower is responsible for costs associated with damage or loss of the DVD Player and/or peripherals due to neglect or abuse.
- The total replacement cost of a DVD Player is \$75.00: Device \$50.00, Case \$15.00, Charger \$10.00

Proper Care and Use - As with any electronic device, use care when handling.

PORTABLE DVD PLAYER LENDING AGREEMENT

I agree:

- To abide by Walhalla Public Library's DVD Lending guidelines as stated above.
- To pay full repair and/or replacement costs should the DVD Player or any peripherals be stolen, lost, not returned or damaged.
- I have read the entire document and my signature below indicates my agreement with the above statements.

Print Name: _____ **Date:** _____

Signature: _____